

LANSDOWNE WOODS OF VIRGINIA COMMUNITY ASSOCIATION, LLC

POLICY RESOLUTION #10

WOODSHOP & WOODWORKING CLUB

WHEREAS, Section 4.1(b) of the Third Amended and Restated Declaration for Lansdowne Woods of Virginia (“Declaration”) provides that Lansdowne Woods of Virginia Community Association, LLC (“LWVA”) shall be managed by the Board of Members (“Board”) and that the Board shall have all of the powers and duties necessary for the administration of the affairs of LWVA;

WHEREAS, Section 4.1(a)(5) of the Declaration provides that LWVA may adopt or amend any reasonable Rules and Regulations not inconsistent with the Articles of Organization (“Articles”), Declaration, and any Supplementary Declarations (“Governing Documents”);

WHEREAS, LWVA is responsible for maintaining and managing the common facilities and amenities for the benefit, safety, and enjoyment of all residents and guests;

WHEREAS, LWVA has established and maintains a Woodshop;

WHEREAS, the safe and respectful use of shared community amenities is essential to an enjoyable environment for all; and

WHEREAS, the Board deems it to be in the best interest of LWVA to adopt Rules and Regulations for use of the Woodshop and the Woodworking Club;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby adopts the following woodshop & woodworking club policy which shall supersede and replace any previously adopted policies and procedures relating to the same or similar subject:

I. OWNERSHIP AND MANAGEMENT

- A. The Woodshop is the property of LWVA.
- B. The elected officers of the Woodworking Club are responsible for management of the Woodshop, subject to Board authority.
- C. All tools and equipment in the Woodshop – whether purchased or donated – are the property of LWVA.
- D. Any tool or equipment donation must be inspected for safety and approved for use in writing by a Woodworking Club officer prior to acceptance.

II. ELIGIBILITY AND ACCESS

The Woodshop is available to all residents of Lansdowne Woods and the Vistas at Lansdowne, provided the residents:

- A. Join the Woodworking Club and sign all required documentation, including a liability waiver acknowledging the inherent risks of woodworking;
- B. Complete a mandatory safety orientation conducted by a Woodworking Club officer before receiving FOB access; and
- C. Agree to follow the published Woodworking Procedures Manual.

III. USE BY LWVA STAFF

- A. LWVA maintenance employees may use the Woodshop but such use must be for LWVA-related work only.
- B. Maintenance employees must comply fully with the Woodworking Procedures Manual.
- C. Use of the Woodshop by contractors, gatehouse personnel, or other LWVA employees is strictly prohibited.

IV. SAFETY REQUIREMENTS

- A. Safety is the highest priority.
- B. Users are encouraged to wear hearing and eye protection if needed.
- C. Before using any power equipment, all users – including members and maintenance staff – must:
 - 1. Read the Procedures Manual, the Safety Manual, and the relevant User's Manual for each machine.
 - 2. Inspect the power equipment to ensure the machine is properly functioning.
- D. Certain machines are designated as Restricted Use Machines due to safety risks or high operating costs. To use Restricted Use Machines, members must:
 - 1. Successfully complete a safety demonstration with a Woodworking Club officer; and
 - 2. Be listed on the Authorized User List posted on the Woodworking Club bulletin board.
- E. Users must clean equipment and surrounding area when finished.
- F. Any damaged or malfunctioning equipment must be reported immediately to a Woodworking Club officer and marked as damaged or unusable. Use of such equipment is strictly prohibited until repaired or replaced.
- G. Failure to comply with safety protocols or other Woodshop rules and procedures may result in the suspension or revocation of Woodshop privileges. During any suspension period, the member's FOB access to the Woodshop shall be disabled.

V. COMMERCIAL USE AND PROJECT GUIDELINES

- A. Commercial use of the Woodshop, its equipment, or supplies is strictly prohibited.
- B. Members may volunteer to perform repairs or projects for residents or member condominium associations, but:
 - 1. Prior approval must be obtained from a Woodworking Club officer.

2. Any proceeds or donations from such work must be deposited into the Woodworking Club account.

VI. GUEST POLICY

- A. Guests are not permitted to use any Woodshop equipment.
- B. Members may bring guests into the Woodshop for observation only and must supervise guests at all times.

VII. HOURS OF OPERATION

- A. The Woodshop is open daily during Clubhouse hours.
- B. Use outside of these hours is not permitted without prior written approval from a Woodworking Club officer.